



.00Outward No. SEDCOM/COMMITTEE/09

Date: 01/07/2025

OFFICE ORDER

All the concern mentioned below are pleased to inform that they have been deputed on **Student Grievance Redressal Committee**. The objective of this committee is to maintain discipline within institute campus.

Sr.No	Name of the Staff	Designation
01	Prof. Shrikant E. Dhakane	Chairman (Chief Executive Officer)
02	Prof. Yogeshwar S. Shirsath	Member
03	Prof. Rahul B. Shirsath	Member
04	Prof. Bhakti B. Panchariya	Member
05	Mr. Santosh B. Nannware	Member Secretary

SCOPE:

1. The Grievance Redressal Committee shall consider only individual grievances of specific nature of students & employees raised individually by the concerned aggrieved employee or students.
2. The Grievance Redressal Committee shall not consider any grievance of general applicability or of collective nature of raised collectively by more than one employee or students.

PROCEDURE, PERIODICITY AND ATTENDANCE AT MEETINGS:

1. The Grievance Committee will meet at least once a 6 month. However, if necessary, it may meet more frequently at the instance of the Convener or at the request of the other members to discuss the various issues received.
2. At least five members of the Grievance Committee shall be present in a meeting.
3. If a member of the Grievance Committee is connected with the grievance of the aggrieved individual, the concerned member of the Grievance Committee shall not participate in the deliberations regarding that individual's case.
4. If the aggrieved person happens to be a member of the Grievance Committee, then he shall not participate in the deliberations as a member of the Committee when his/her representation is being considered.

TERMS OF REFERENCE:

1. The Grievance Committee shall consider all grievances submitted in writing by an individual student or employee regarding admission, academic or employment.

Dr. Riyaz Khan M. Attar
Director

Sunitatai Eknathrao Dhakane
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working conditions and any other alleged injustice done to student or employee while discharging his duties at the Institute.

2. The Grievance Committee shall have access to all files confidential or otherwise relevant to the individual's grievance.
3. The Committee shall study the petition and after looking into the relevant documents discuss with those concerned and submit its recommendations and report to the President as expeditiously as possible, but in any case within three months of the date of petition.
4. In case of any difficulties, the Grievance Committee shall have discussion with the President before a decision is taken.
5. The President, as far as possible, shall be guided by the advice of the Grievance Committee unless the recommendations of the Committee violate basic rules and norms of the Institute.
6. Any dead-lock shall be resolved by joint meeting of the President and the Governing Body of the institute.
7. The final settlement of any grievance shall be made within a reasonable period (normally not exceeding one month) after the recommendations are submitted to the Director by the Grievance Committee.

PROCEDURE FOR REDRESSEL OF GRIEVANCES:

1. The aggrieved member shall submit his petition to the Principal through the HOD of the concerned department with a copy to the Grievance Committee. The member may alternatively submit his/her petition to the President of the institute who shall forward the petition to the Grievance Committee.
2. On receipt of a petition the Grievance Committee will endeavour to send its recommendation to the President within one month if possible, but in any case not beyond three months, for further action.
3. Where the petition comes through the HOD he shall either redress the grievance or forward it to the Secretary of the institute within two weeks. The Secretary, after processing it shall send his findings and recommendations to the Grievance Committee within two weeks. The Grievance Committee shall look into the petition, discuss with the concerned person, refer to the relevant documents and send its recommendations to the President for further action.


Dr. Riyaz Khan H. Attar
Director
Sunitatai Eknathrao Dhakane
College of Management, Shevgaon



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Gat No. 147/2, At /Po. Rakshi, Tal. Shevgaon, Dist. Ahilyanagar 414 502
Email: sedhakane@gmail.com | Ph. 02429-293666

AICTE Permanent ID: 1-44136040053 | DTE Code: 5644
SPPU Code: IMMA022320 |

Establishment
MBA - 2024

Meeting No.6

MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

Meeting of the Student Grievance Redressal Cell held under the presidency of Mr. Shrikant E. Dhakane on 27th December, 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist-Ahmednagar 414502.

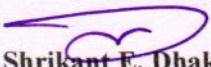
Following Committee Members & Officers were remain present for the same

Mr. Shrikant E. Dhakane – Chairperson
Prof. Yogeshwar S. Shirsath– Member
Prof. Rahul B. Shirsath– Member
Prof. Bhakti B. Panchariya - Member
Mr. Santosh B. Nannware - Member Secretary

Following points were discussed in the meeting;

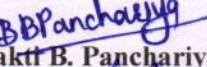
Item No. 1	To confirm minutes of previous meeting held on 27/09/2025.
Resolution No.1	Hon'ble Member - Secretary Read the minutes of meeting held on 27/09/2025. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
Item No. 2	To discuss on any complaint / case received / conferred towards SGRC.
Resolution No. 2	None of single complaint / case is received till date. Hence the nil report taken on record.
Item No. 3	To discuss surprising arisen points with due permission to president.
Resolution No. 3	No further points are put forward for discussion.

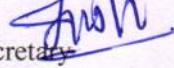
Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Friday 27th March 2026 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.


Mr. Shrikant E. Dhakane – Chairperson


Prof. Yogeshwar S. Shirsath– Member

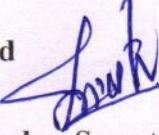

Prof. Rahul B. Shirsath– Member


Prof. Bhakti B. Panchariya - Member


Mr. Santosh B. Nannware - Member Secretary

Minutes Approved


Chairperson


Member Secretary


Dr. Riyaz Khan H. Attar
Director
Sunitatai Eknathrao Dhakane
College of Management, S.



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Establishment
MBA - 2024

Meeting No.5

MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

Meeting of the Student Grievance Redressal Cell held under the presidency of Mr. Shrikant E. Dhakane on 27th September, 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist-Ahmednagar 414502.

Following Committee Members & Officers were remain present for the same

Mr. Shrikant E. Dhakane – Chairperson
Prof. Yogeshwar S. Shirsath– Member
Prof. Rahul B. Shirsath– Member
Prof. Bhakti B. Panchariya - Member
Mr. Santosh B. Nannware - Member Secretary

Following points were discussed in the meeting;

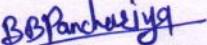
Item No. 1	To confirm minutes of previous meeting held on 28/06/2025.
Resolution No.1	Hon'ble Member - Secretary Read the minutes of meeting held on 28/06/2025. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
Item No. 2	To discuss on any complaint / case received / conferred towards SGRC.
Resolution No. 2	None of single complaint / case is received till date. Hence the nil report taken on record.
Item No. 3	To discuss surprising arisen points with due permission to president.
Resolution No. 3	No further points are put forward for discussion.

Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Friday 27th December 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.


Mr. Shrikant E. Dhakane – Chairperson

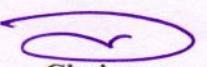

Prof. Yogeshwar S. Shirsath– Member


Prof. Rahul B. Shirsath– Member


Prof. Bhakti B. Panchariya - Member


Mr. Santosh B. Nannware - Member Secretary

Minutes Approved


Chairperson


Member Secretary


Dr. Riyazkhan H. Attar

Director

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Meeting No.4

MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

Meeting of the Student Grievance Redressal Cell held under the presidency of Mr. Shrikant E. Dhakane on 28th June, 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

Following Committee Members & Officers were remain present for the same

Mr. Shrikant E. Dhakane – Chairperson
Prof. Yogeshwar S. Shirsath– Member
Prof. Rahul B. Shirsath– Member
Prof. Bhakti B. Panchariya - Member
Mr. Santosh B. Nannware - Member Secretary

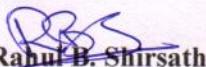
Following points were discussed in the meeting;

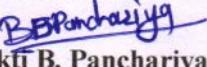
Item No. 1	To confirm minutes of previous meeting held on 29/03/2025.
Resolution No.1	Hon'ble Member - Secretary Read the minutes of meeting held on 29/03/2025. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
Item No. 2	To discuss on any complaint / case received / conferred towards SGRC.
Resolution No. 2	None of single complaint / case is received till date. Hence the nil report taken on record.
Item No. 3	To discuss surprising arisen points with due permission to president.
Resolution No. 3	No further points are put forward for discussion.

Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Friday 27th September 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.


Mr. Shrikant E. Dhakane – Chairperson


Prof. Yogeshwar S. Shirsath– Member

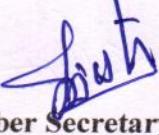

Prof. Rahul B. Shirsath– Member


Prof. Bhakti B. Panchariya - Member


Mr. Santosh B. Nannware - Member Secretary

Minutes Approved


Chairperson


Member Secretary


Dr. Riyaz Khan H. Attar
Director

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Meeting No.3

MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

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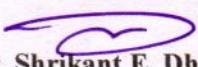
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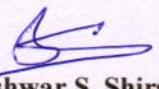
Mr. Shrikant E. Dhakane – Chairperson
Prof. Yogeshwar S. Shirsath– Member
Prof. Rahul B. Shirsath– Member
Prof. Bhakti B. Panchariya - Member
Mr. Santosh B. Nannware - Member Secretary

Following points were discussed in the meeting;

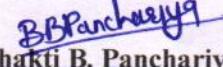
Item No. 1	To confirm minutes of previous meeting held on 27/12/2024.
Resolution No.1	Hon'ble Member - Secretary Read the minutes of meeting held on 27/12/2024. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
Item No. 2	To discuss on any complaint / case received / conferred towards SGRC.
Resolution No. 2	None of single complaint / case is received till date. Hence the nil report taken on record.
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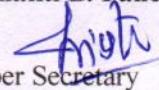
Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Friday 28th June 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.


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Prof. Yogeshwar S. Shirsath– Member


Prof. Rahul B. Shirsath– Member

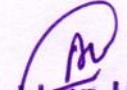

Prof. Bhakti B. Panchariya - Member


Mr. Santosh B. Nannware - Member Secretary

Minutes Approved


Chairperson


Member Secretary


Dr. Riyaz Khan H. Attar
Director
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Meeting No.2

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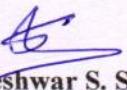
Mr. Shrikant E. Dhakane – Chairperson
Prof. Yogeshwar S. Shirsath – Member
Prof. Rahul B. Shirsath – Member
Prof. Bhakti B. Panchariya - Member
Mr. Santosh B. Nannware - Member Secretary

Following points were discussed in the meeting;

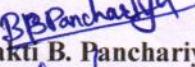
Item No. 1	To confirm minutes of previous meeting held on 25/10/2024.
Resolution No.1	Hon'ble Member - Secretary Read the minutes of meeting held on 25/10/2024. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent.
Item No. 2	To discuss on any complaint / case received / conferred towards SGRC.
Resolution No. 2	None of single complaint / case is received till date. Hence the nil report taken on record.
Item No. 3	To discuss surprising arisen points with due permission to president.
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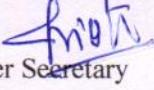
Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Friday 29th March 2025 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.


Mr. Shrikant E. Dhakane – Chairperson


Prof. Yogeshwar S. Shirsath – Member


Prof. Rahul B. Shirsath – Member

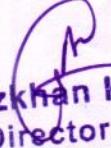

Prof. Bhakti B. Panchariya - Member


Mr. Santosh B. Nannware - Member Secretary

Minutes Approved


Chairperson


Member Secretary


Dr. Riyazkhan H. Attar
Director
Sunitatai Eknathrao Dhakane
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Meeting No. 01

MINUTES OF STUDENT GRIEVANCE REDRESSAL CELL

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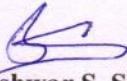
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Mr. Santosh B. Nannware - Member Secretary

Following points were discussed in the meeting;

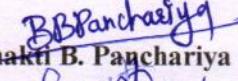
Item No. 1	To welcome committee members.
Resolution No.1	Hon'ble Member welcomes all committee members. He also illustrates role and responsibility of committee members. All have taken serious note of it.
Item No. 2	To discuss on any complaint / case received / conferred towards SGRC.
Resolution No. 2	None of single complaint / case is received till date. Hence the nil report taken on record.
Item No. 3	To discuss surprising arisen points with due permission to president.
Resolution No. 3	No further points are put forward for discussion.

Hon'ble Chairperson Mr. Shrikant E. Dhakane deliberate vote of thanks. The next meeting of the SGRC would be held on Friday 27th December 2024 at 1:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.


Mr. Shrikant E. Dhakane – Chairperson


Prof. Yogeshwar S. Shirsath – Member


Prof. Rahul B. Shirsath – Member


Prof. Bhakti B. Panchariya - Member


Mr. Santosh B. Nannware - Member Secretary

Minutes Approved


Chairperson


Member Secretary


Dr. Riyazkhan H. Attar
Director
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